

**PORTOLA VALLEY SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
February 6, 2019 Agenda #5**

5:15 Closed Session, 6:00 P.M. Open Session

Corte Madera School Room 102, 4575 Alpine Road, Portola Valley, California

Trustee Gulliver La Valle will participate via conference call from:
103 Gambetta Lane, Portola Valley, California

Board meetings are open to the public. Prior to any final action being taken on any topic or prior to moving to a new topic, members of the public are invited to address the Board on the topic under consideration. All open session meetings of the Governing Board of the Portola Valley School District are electronically recorded. Recordings are available for public review upon request to the Superintendent.

1. ROLL CALL – 5:15 p.m.

Trustee Karyn Bechtel, Trustee Brooke Day, Trustee Jeff Klugman, Trustee Gulliver La Valle, Trustee Mike Maffia

2. OPEN FORUM

This is the opportunity for members of the public to address the Board on any item described in this notice or any other issue. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may: 1) Acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next Board meeting agenda.

3. ADJOURN TO CLOSED SESSION

- a. Employee Discipline/Dismissal/Release: 3 certificated employees - GC §54954.5(e) and §54957 (Temporary and Probationary Teachers)
- b. Conference Regarding Proposed Compensation: Unrepresented Administration and Confidential Staff 54957.6
Superintendent Eric Hartwig -- Designated Representative

4. RECONVENE TO OPEN SESSION – 6:00 p.m.

5. ROLL CALL

Trustee Karyn Bechtel, Trustee Brooke Day, Trustee Jeff Klugman, Trustee Gulliver La Valle, Trustee Mike Maffia

6. FLAG SALUTE

7. OPEN FORUM

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8. REPORT OUT OF CLOSED SESSION

9. APPROVAL OF AGENDA AND CONSENT CALENDAR

Information concerning the consent items listed below has been forwarded to each Board member prior to the meeting for study. All items on the consent agenda will be approved with one motion which is not debatable and which requires unanimous vote for passage. If any Member of the Board, the Superintendent, staff, or the public so requests, an item shall be removed from the section and placed on the regular order of business following the approval of the consent agenda.

- A. Approve the Agenda for this meeting
- B. Approve County Treasurers Report for December 2018 Page 1
- C. Approve Minutes from January 16, 2019, Regular Meeting Page 3
- D. Minutes from January 17, 2019, Special Meeting Page 12

10. BUSINESS OF THE ORGANIZATION

- A. Approve District Architectural Pool for Bond Projects -- 6:10 PM** Page 15
Superintendent Eric Hartwig recommends the approval of two firms to perform architectural services for the District for future bond projects. **ACTION**

- B. Facilities Master Plan and Bond Program Progress Report -- 6:20 PM** Page 17
INFORMATION and ACTION
Superintendent Hartwig and CBO Connie Ngo will update the Board on progress made towards launching the construction plan recently authorized by the passage of Measure Z. The Board will be asked to approve the Superintendent’s recommendation to adopt a development and construction timeline.

- C. Approve Legal Bond Documents for Measure Z -- 6:50 PM** Page 25
Bond Counsel, David Casnocha and Financial Advisor, Chris Hiatt will present a resolution for the first issuance and sale of general obligation bonds of the District under Measure Z

Adopt Resolution #03-2019: Authorizing issuance of Election of 2018 General Obligation Bonds, Series 2019A ACTION

D. Approve Legal Bond Documents for the Refunding of Series B, 2010 Bonds Page 53
Bond Counsel David Casnocha and Financial Advisor Chris Hiatt will present a resolution for the refunding of the 2010 Series B general obligation bonds.

Adopt Resolution #04-2019: Authorizing Issuance of 2020 General Obligation Refunding Bonds **ACTION**

E. Accept Contract to Begin Preliminary Architectural Framework -- 7:10 PM Page 76
Mr. Hartwig will ask the Board to approve the contract with CAW Architects to provide preliminary schematic drawings so to enable the district to clarify the scope of the projects for a more accurate architectural proposal for full services. **ACTION**

F. ROPES Project Overview -- 7:30 PM Page 77
Lynette Hovland, Principal of Ormondale School, will give the Board an overview of the ROPES Project for the 2018-19 school year. **INFORMATION**

G. Approval of Independent Auditor Firm for District's Financial Statement and the Bond Performance Audits for Fiscal Year 2018-19 -- 7:50 PM Page 93
Ms. Ngo will recommend that the Board approve the appointment of the District's new independent auditor firm for the District's financial and bond performance audits. **ACTION**

H. First Reading: BP 6174: Education for English Learners -- 8:10 PM Page 95
Updated language updates to PVSD Board policy 6174 will be presented for Board review, feedback, and discussion. **INFORMATION**

I. 2018-19 Strategic Governance Calendar -- 8:30 PM Page 108
ACTION

- a. Approve Board Meeting dates for 2019-20
- b. Amend meeting start time for March 27th closed session

Announcements -- 8:50 P.M. **INFORMATION**

1. Staff Reports
2. Board Reports

11. **ADJOURNMENT 9:00 P.M.**

PUBLIC RECORDS

GC§ 54957.5 states that public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less

than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Governing Board has designated the Portola Valley School District Office at 4575 Alpine Road, for the purpose of making those public records available for inspection. Members of the public may view the documents on the District's internet website, at: www.pvsd.net and clicking on "DISTRICT INFORMATION," and navigating to the Governing Board link.

REQUEST FOR SPECIAL ASSISTANCE

Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Karen Lucian at least five (5) working days before the meeting at (650) 851-1777, ext. 2562, or by email at klucian@pvsd.net. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.