

**PORTOLA VALLEY SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
March 6, 2019 Agenda #6**

5:00 Closed Session, 6:00 P.M. Open Session

Corte Madera School Room 102, 4575 Alpine Road, Portola Valley, California

Trustee Gulliver La Valle will participate via conference call from:
5638 Sepulveda Blvd, Sherman Oaks, CA

Board meetings are open to the public. Prior to any final action being taken on any topic or prior to moving to a new topic, members of the public are invited to address the Board on the topic under consideration. All open session meetings of the Governing Board of the Portola Valley School District are electronically recorded. Recordings are available for public review upon request to the Superintendent.

1. ROLL CALL – 5:00 p.m.

Trustee Karyn Bechtel, Trustee Brooke Day, Trustee Jeff Klugman, Trustee Gulliver La Valle, Trustee Mike Maffia

2. OPEN FORUM

This is the opportunity for members of the public to address the Board on any item described in this notice or any other issue. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may: 1) Acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next Board meeting agenda.

3. ADJOURN TO CLOSED SESSION

- a. Conference with Counsel, Pending Litigation: one case -- GC § 54957.9
- b. Public Employee Contract: Superintendent -- GC § 54957
- c. Personnel Matter: Superintendent -- GC § 54957.6

4. RECONVENE TO OPEN SESSION – 6:00 p.m.

5. ROLL CALL

Trustee Karyn Bechtel, Trustee Brooke Day, Trustee Jeff Klugman, Trustee Gulliver La Valle, Trustee Mike Maffia

6. FLAG SALUTE

7. OPEN FORUM

This is the opportunity for members of the public to address the Board on any item described in this notice or any other issue. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may: 1) Acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next Board meeting agenda

8. REPORT OUT OF CLOSED SESSION

9. APPROVAL OF AGENDA AND CONSENT CALENDAR

Information concerning the consent items listed below has been forwarded to each Board member prior to the meeting for study. All items on the consent agenda will be approved with one motion which is not debatable and which requires unanimous vote for passage. If any Member of the Board, the Superintendent, staff, or the public so requests, an item shall be removed from the section and placed on the regular order of business following the approval of the consent agenda.

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| A. Approve the Agenda for this meeting | |
| B. Approve County Treasurers Report for January 2019 | Page 1 |
| C. Approve Minutes from February 6, 2019, Regular Meeting | Page 3 |
| D. Accept November 6, 2018 General Election Results | Page 13 |
| E. Approve FIT Report for Both School Sites | Page 20 |
| F. Approve January Warrants and Payroll | Page 41 |
| G. Approve Personnel Action | Page 50 |
| H. Approve Overnight Field Trips for 2019-20 | Page 53 |
| I. Adopt BP 6174: Education for English Learners | Page 56 |
| J. Accept Donation to the District | Page 75 |
| K. Approve Contract for Service: Circle Up Education | Page 78 |
| L. Approve Development of Topographic Survey: Carroll Engineers | Page 103 |
| M. Approve Contract for Legal Services: Orbach Huff Suarez + Henderson, LLP | Page 119 |

10. BUSINESS OF THE ORGANIZATION

A. BoardDocs Training -- 6:10 p.m.

The Board and District administration will participate in BoardDocs training in advance of the District's move to an all-online Board agenda process in April.

B. Accept HYA Superintendent Search Profile -- 7:05 p.m.

Trustee Brooke Day will introduce Jacki Horejs from HYA who will present the Superintendent profile to the Board. **ACTION**

C. School Update/Principal Reports -- 7:35 p.m.

Principals Lynette Hovland and Cyndi Maijala will update the Board on student activities, events, and programs at their schools. **INFORMATION**

D. The Next Big Think -- 7:45 p.m.

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Ms. Maijala will make a presentation to the Board regarding the District's participation in the SMCOE "The Next Big Think," to showcase the District's Maker Space and Project Based Learning programs. **INFORMATION**

E. Social Studies Textbook Adoption -- 8:00 p.m.

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TOSA Suzanne Fast will present the History Leadership Team's recommendation that the Board adopts TCI Curriculum K-8. **ACTION**

F. Facilities Master Plan and Bond Program Updates -- 8:15 p.m.

- Superintendent Hartwig will bring the Board up to date on the activities of the Superintendent's Construction Progress Committee (SCPC) which is processing construction-related topics in order to foster well informed and efficient board meetings.

DISCUSSION

- CBO Connie Ngo will update the board on the formation of the Citizens' Bond Oversight Committee (CBOC). **DISCUSSION**
- Mr. Hartwig, Director of Maintenance and Bond Projects Adam. Lint, and consultant Ralph Caputo will update the Board regarding contract negotiations with the architectural firm CAW. **DISCUSSION**

G. California Uniform Public Construction Cost Accounting Act -- 8:35 p.m.

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(CUPCCAA) Mrs. Ngo will ask the Board to adopt the Public Contract Code that provides for the development of cost accounting standards and an alternative method known as the "Uniform Public Construction Cost Accounting Act" for the bidding of public projects.

Adopt Resolution #05-2019: Authorizing Election Under Public Contract Code Section 22030 to Become Subject to Uniform Public Construction Cost Accounting Procedures; and Authorization for Superintendent or Designee to Execute Same

Adopt Resolution #06-2019: Delegating Authority in Regard to Bidding And Management of 2018 Measure Z and Other Capital Improvement Projects

Adopt Resolution #07-2019: Delegation of Authority In Regard to Awarding of Emergency Contracts

Adopt Updated PVSD BP 3300: Expenditures And Purchases

ACTION

H. Blueprint Mid-Year Update -- 8:55 p.m.

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Mr. Hartwig and the District's site leaders and District management team will provide an interactive update on this year's "Blueprint for Excellence." Trustees will guide the discussion through "purchase" of information. **INFORMATION**

- I. Adopt Low Performing Students Block Grant - 9:15 p.m.** Page 164
Ormondale Principal Lynette Hovland will update the Board on the LPSBG funding awarded to the District, and present the plan to be submitted to the California Department of Education (CDE) **ACTION**
- J. Approve the Fiscal Year 2018-19 2nd Interim Report -- 9:25 p.m.** Page 169
Ms. Ngo will ask the Board to approve the 2nd Interim Budget Report. **ACTION**
- K. 2018-19 Strategic Governance Calendar -- 9:45 p.m.** Page 187
- a. Set School Site Tour-prior-to-Board meeting dates for Fall 2019 **ACTION**
- L. Approve CSBA Official Delegate Assembly Ballot ACTION -- 9:55 p.m.** Page 189

Announcements -- 10:00 p.m.

Board Reports

11. ADJOURNMENT 10:15 p.m.

PUBLIC RECORDS

GC§ 54957.5 states that public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members or a majority of the members of the Board. The Governing Board has designated the Portola Valley School District Office at 4575 Alpine Road, for the purpose of making those public records available for inspection. Members of the public may view the documents on the District's internet website, at www.pvsd.net and clicking on "DISTRICT INFORMATION," and navigating to the Governing Board link.

REQUEST FOR SPECIAL ASSISTANCE

Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Karen Lucian at least five (5) working days before the meeting at (650) 851-1777, ext. 2562, or by email at klucian@pvsd.net. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.