

PORTOLA VALLEY SCHOOL DISTRICT
GOVERNING BOARD OF TRUSTEES

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Resolution #10-2019:

**CALLING FOR AN ELECTION TO BE HELD ON NOVEMBER 5, 2019 FOR THE
ELECTION OF TWO MEMBERS OF THE GOVERNING BOARD**

The Governing Board of the Portola Valley Elementary School District hereby resolves as follows:

WHEREAS, an election is hereby called to be held in and for Portola Valley Elementary School District on November 5, 2019 to elect two (2) members of the Governing Board for a full term of three (3) years each.

WHEREAS, pursuant to Elections Code 10002, the Governing Board of the Portola Valley Elementary School District hereby requests the Board of Supervisors of the County of San Mateo to make available the services of the San Mateo County Chief Elections Officer & Assessor–County Clerk–Recorder (the “Chief Elections Officer”) as the County Elections Official for the purpose of rendering services in the conduct of the election to be held on November 5, 2019.

WHEREAS, the election to be held on November 5, 2019 will be conducted at-large.

Each governing board member shall reside in the school district and shall be elected by the registered voters of the entire school district.

WHEREAS, the Governing Board of the Portola Valley Elementary School District hereby requests the Board of Supervisors of the County of San Mateo to make available the services of the San Mateo County Chief Elections Officer & Assessor – County Clerk – Recorder (the “Chief Elections Officer”) as the County Elections Official for the purpose of rendering services in the conduct of the election to be held on November 5, 2019.

WHEREAS, pursuant to Education Code 5322, not less than 123 days prior to the date of the election, the Governing Board of the Portola Valley Elementary School District shall deliver a resolution to the County Superintendent of Schools and the Chief Elections Officer, specifying the date of the election and the purpose of the election. The Resolution shall be known as “specifications of the election order” and shall set forth the authority for ordering the election, the authority for the specification of the election order, and the signature of the officer or the clerk of the board by law authorized to make the designations therein contained.

WHEREAS, pursuant to Education Code 5325(b), not less than 120 days prior to the date of the election, the County Superintendent of Schools shall deliver a copy of the formal notice of election of Governing Board members to the Chief Elections Officer.

WHEREAS, the Superintendent of the Portola Valley Elementary School District hereby is authorized and directed to enter an Elections Service Agreement with the Chief Elections Officer

regarding the election to be held on November 5, 2019 to outline the detailed services to be provided by both the Portola Valley Elementary School District and the Chief Elections Officer.

WHEREAS, the Chief Elections Officer shall send an itemized invoice to the Portola Valley Elementary School District for all services provided pursuant to the Elections Service Agreement after the election is conducted and all related costs are determined. The Portola Valley Elementary School District agrees to submit payment on the full amount of the invoice to the County of San Mateo within forty-five (45) days of the date of the invoice.

BE IT FURTHER RESOLVED that pursuant to Elections Code 13307, each candidate for the Governing Board to be voted in the election to be held on November 5, 2019 may prepare a candidate statement on the appropriate form provided by the Chief Elections Officer. Such statement shall be limited to 200 words. The prorated costs of printing, mailing and translating the statements shall be paid by the District.

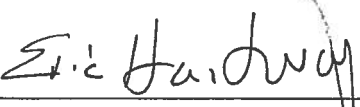
BE IT FURTHER RESOLVED that pursuant to Education Code 5016, in the event of a tie vote, the candidate will be selected by lot.

I hereby certify the foregoing Resolution was duly and regularly passed and adopted by the Governing Board of the Portola Valley Elementary School District at a regular meeting thereof held on this 5th day of June, 2019, by the following votes:

AYES: Trustees Karyn Bechtel, Brooke Day, Jeff Klugman, Kimberley Morris Rosen

NOES: None

ABSENT: Trustee Gulliver La Valle



Eric Hartwig, Superintendent

6-6-19

Date

Portola Valley Elementary School District



**SAN MATEO
COUNTY
OFFICE OF
EDUCATION**

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Nancy Magee • County Superintendent of Schools

June 10, 2019

The Honorable Mark Church
Chief Elections Officer and Assessor-County Clerk-Recorder for San Mateo County
Elections Division
40 Tower Road
San Mateo, CA 94402

Re: Resolution Calling for an Election

Dear Mr. Church:

Enclosed is *Resolution #10-2019, Calling an Election to be held on November 5, 2019 for the Election of Two Members of the Governing Board of the Portola Valley School District.*

This copy of Resolution #10-2019, known as “specifications of the elections order, was passed and adopted by the Governing Board of the Portola Valley School District, San Mateo County, State of California, on June 6, 2019. I, San Mateo County Superintendent of Schools having jurisdiction over this matter, hereby provide this as formal notice to call the election. I have also directed the Superintendent of the Portola Valley School District to post this notice in every school site in the District and three additional public places.

Sincerely,

Nancy Magee
San Mateo County Superintendent of Schools

Enclosure

cc: Eric Hartwig, Superintendent, Portola Valley School District