

**RESOLUTION NO. 16-2020**  
**PORTOLA VALLEY SCHOOL DISTRICT**  
**GOVERNING BOARD OF TRUSTEES**  
**ADOPTING PREQUALIFICATION PROCESS FOR CONTRACTORS**  
**PURSUANT TO PUBLIC CONTRACT CODE SECTION 20111.5**

**WHEREAS**, the Portola Valley School District (“District”) desires to prequalify contractors and subcontractors for its construction projects;

**WHEREAS**, pursuant to Public Contract Code section 20111.5, District has elected to require prime contractors to submit a standardized questionnaire and financial statement (collectively “Prequalification Package”) prior to performing work on certain construction projects and requires that the District adopt a uniform system of rating bidders based upon the completed Prequalification Packages (“Prequalification Process”);

**WHEREAS**, District staff has developed a standardized questionnaire in accordance with Public Contract Code section 20111.5 (“Questionnaire”);

**WHEREAS**, District staff has developed a uniform system of rating potential bidders based upon the completed Questionnaires and financial statements (“Rating System”);

**WHEREAS**, the Prequalification Process includes a process for potential bidders to appeal certain decisions with respect to the prequalification process (“Appeal Process”);

**WHEREAS**, the District desires to adopt the Questionnaire, Rating System, and Appeal Process.

**NOW, THEREFORE**, the Governing Board of the Portola Valley School District hereby finds, determines, declares, orders and resolves as follows:

**Section 1.** That the above recitals are true and correct.

**Section 2.** That the Questionnaire and the Rating System conform to the requirements of Public Contract Code section 20111.5.

**Section 3.** That the District’s Superintendent, or his/her designee, is authorized to implement the Prequalification Process.

**APPROVED, PASSED AND ADOPTED** by the Governing Board of the Portola Valley School District on this 24<sup>th</sup> day of September, 2020, by the following vote:

AYES:

NOES:

ABSTENTIONS:

\_\_\_\_\_  
President of the Governing Board of the  
Portola Valley School District

Attested to:

\_\_\_\_\_  
Clerk of the Governing Board of the  
Portola Valley School District