

COVID-19 Pupil Transportation Bus Procedures 2020

Bus Stops

Social Distancing

- Students are to practice social distancing at bus stops by staying at least 6 feet apart
- Students are to wear face coverings while at bus stops
- A student waiting in a vehicle must wait in the vehicle until social distancing can be achieved at the bus stop, when possible
- Prior to entering the vehicle, the bus driver will take the student's temperature
- Temperature must be below 100.4 degrees Fahrenheit

Loading and Unloading

Seating Assignments

- During loading, bus driver will seat students from the rear of the bus forward to prevent students from walking past each other.
- Afternoon runs will be boarded based on the order in which students will be dropped off. For example, students stops that are first, will board the bus last and sit in the front.

Red Light Escort/Crossover

- Bus drivers, students and parents must wear face coverings while being escorted across the street
- Maintain 6 feet physical distance if possible while crossing

Seating

Social Distancing Measurements

- Maximum seating capacity is 2 per seat per San Mateo County's recommendation (Preferably, siblings and family members will sit together)
- Certain windows will be open during the bus ride. This will allow for circulation throughout the bus

Student Health

Health Screening

- **Passive Screening:** Parents must screen students before leaving for school or the bus stop (check temperature to ensure temperatures below 100.4 degrees Fahrenheit, observe for symptoms outlined by public health officials) and to keep students at home if they have symptoms consistent with COVID-19 or if they have had close contact with a person diagnosed with COVID-19. The District has implemented a verification process.
- **Active Screening:** Bus driver will actively engage in symptom screening as students enter the bus consistent with public health guidance, which will include visual wellness checks and temperature checks with no-touch thermometers (checking temperature to ensure temperatures below 100.4 degrees Fahrenheit).

Face Coverings

- Drivers shall wear a face covering at all times when passengers are present
- Drivers may also wear a face shield while loading and unloading students. A face shield should not be worn while driving the school bus.
- Students will be required to wear a face covering on the bus and at the bus stop.

Symptomatic Students

- Student will be screened for symptoms daily prior to attending school
- Symptomatic students will not be allowed on the bus, unless otherwise required by the district or company policy.

Symptomatic Student Protocol

1. The student will be moved to the front of the bus where no student will be sitting directly in front of the symptomatic student. Bus driver will ensure that the student remains further than 6 feet from the driver. Both seats that the symptomatic student was sitting in will remain empty until disinfected.
2. The driver will notify dispatch of a symptomatic student
 - a. If the bus is delivering students to a school site, dispatch will notify the school site so that they can meet the student at the bus loading zone.
 - b. If the bus is delivering a student to their home, dispatch will notify their parent or guardian of the symptomatic student.
3. The symptomatic student will be unloaded first to a school staff member or at their home stop
4. The driver will disinfect both seats where the symptomatic student was seated before allowing any other student to sit in that seat

Note: All drivers will clean and disinfect the bus after every route/run