

Meeting date: February 6, 2019

Item 10. A. Approve District Architectural Pool for Bond Projects

Presented by: Superintendent Eric Hartwig

Classification: Business of the Organization

Materials attached: No

ACTION

Action

The Superintendent will recommend that the Governing Board approve the following eligible firms to perform architectural services for the District as needed for the future Bond Projects:

1. Cody Anderson Wasney Architects (CAW)
2. Sugimura Finney Architects with DLR Group (SFA/DLR)

Background

PVSD Board Policy 7140 mandates that the District establish a competitive process for the selection of architects based on competence and professional qualifications. The District is expected to recommend specific architectural firms to the Board for each project. Furthermore, the District must engage in a competitive process to be eligible for state funding in the event it becomes available.

To streamline the process and fulfill both obligations, District staff has chosen to develop a singular process in order to produce a prequalified list of architects that can then be utilized on a project-by-project basis. This process satisfies all requirements for future State funding applications.

The District solicited Requests for Qualifications (RFQ) for Architectural Services in December, 2018. Twelve (12) firms attended a mandatory pre-proposal meeting and eight (8) submitted completed qualifications packets. Of these submissions, District staff chose to interview (4) firms and ultimately selected (2) firms for

inclusion in an eligibility pool based on their demonstrated qualifications. The District reserves the right to hire additional consultants outside of this process as the need arises. Selection as a preferred architectural firm does not require or obligate the architectural firm to enter into a contract with the District in the future.

The District followed Qualifications Based Selections (QBS) guidelines in selecting the consulting firms based on qualifications and not the proposed fee. This method is required of state agencies and is necessary because the scope of services is currently not identified, and consulting services must be selected based on experience and abilities of the consultants to find the best consultant team for a particular project.

Both firms were selected based on their submissions of qualifications, performance in interviews, and unique skill set(s) that they bring to the team.

1. **Cody Anderson Wasney (CAW):** A Palo Alto based firm of 30 employees specializing in K-12 and university projects. They have done a variety of work for several different school districts and have a long standing relationship with Stanford University.
2. **Sugimura Finney Architects (15 employees) with design partner DLR Group (large corporation, 250 employees) (SFA/DLR):** Both firms have extensive experience in K-12 and 2-story building. SFA worked on the District's 2000 bond projects.

At this time, the District does not know how the projects will be distributed, or when they will be phased. The nature of the contract at this point has not been determined. Individual contracts will be negotiated on a project by project basis with any one of these preapproved firms as they are contracted. The period of performance and method of compensation will be determined when the contract is negotiated. Specific contracts for future projects will be brought to the Board for approval when contracts are negotiated.

Fiscal Impact

None at this time.