

Meeting date: March 27, 2019

Item: 8.F. Authorization to award Bond Program Support Services contract to RGM and Associates, Inc.

Presented by: Chief Business Official, Connie Ngo and Director of Facilities and Bond, Adam Lint

Classification: Business of the Organization

Materials attached: Yes

CONSENT

Action

Chief Business Official Connie Ngo and Director of Facilities and Bond will ask the Board of Trustees to approve the Bond Program Support Services Contract to RGM and Associates, Inc. (RGM).

Background

On November 7, 2018, the District advertised a Request for Qualifications for Program and Construction Management firms for the Measure Z Bond. The District received eight responses and the screening committee shortlisted five firms for interview. On December 10, 2018, the interview committee interviewed the five firms and RGM was selected. On January 16, 2019, the Board was updated of this selection process and that RGM had begun providing services as well as negotiating a final contract with the District.

Proposal

RGM was selected based on their credentials and successful track record of managing local school construction programs. The District recommends engaging with RGM to continue assisting in the management of the District's Measure Z bond program. The District proposes to enter into a Time and Material Contract with RGM for \$160,000 to provide program and project scheduling, financial planning, cost tracking, design contract management, and to solicit and administer various consultants for surveying, geotechnical work, and other support services required to successfully manage the Measure Z Bond. This contract would cover services through June 30, 2020.

A separate construction management contract may be considered in the future once the design process begins.

Fiscal Impact

The not-to-exceed contract of \$160,000 for Construction Program Support Services will be paid from the Measure Z bond proceeds. The contract states that the District may terminate the contract for convenience with 14 days written notice.